

**POCONO TOWNSHIP SUPERVISORS  
MINUTES OF THE REGULAR MEETING  
DECEMBER 21<sup>st</sup>, 2009 7:00 p.m.**

The Regular Meeting of the Pocono Township Supervisors was held on December 21<sup>st</sup>, 2009 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairwoman, Jane Cilurso, at 7:00 p.m. followed by the Pledge of Allegiance.

**MOMENT OF SILENCE:** J. Cilurso led a Moment of Silence for Lee Everitt, Polk Township Supervisor who passed away, Sunday, December 20<sup>th</sup>, 2009. Long time Pocono Township resident Nelson Smith who recently passed away was also acknowledged.

**ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS:** Chairwoman J. Cilurso noted that each visitor has the right to comment at this time or before any action is taken on the matter.

**NOTICE OF MEETING TIMES:** J. Cilurso welcomed the audience and thanked them for attending. She noted the regularly scheduled Supervisors meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month at 7:00 p.m. unless rescheduled.

**ROLL CALL:** Jane Cilurso, present; Harold Werkheiser, present; and John Bramley, present.

Tim McManus, Township Solicitor, Aaron Sisler, Boucher & James, Engineering, Inc., Pamela Finkbeiner, Recording Secretary, and Stephen Meylach, Zoning Officer, were present.

**MINUTES:** J. Bramley made a motion, seconded by H. Werkheiser, to approve the minutes of the 12/07/2009 regular Supervisors' meeting and the 12/08/2009 Special meeting. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.

**BILLS:** J. Bramley made a motion, seconded by H. Werkheiser, to approve the semi-monthly bills for payment. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.

**COMMUNICATIONS:** All communications pertained to the plans and were addressed when the plans were presented.

**BIDS:** None

**CONSTRUCTION ENGINEERING REPORT:** None

**SEO REPORT:** None

**ZO REPORT:** Steve Meylach, Township Zoning Officer, reported 35 permits were issued. Several cleanups of properties are ongoing. A full copy of his report is on file and available at the Twp. Office.

**NEW PLANS: None**

**TABLING OF PLANS:** J. Bramley made a motion, seconded by H. Werkheiser, to table the Sanofi Pasteur - 138 KV Substation Final Lot Consolidation Plan, Sanofi Pasteur Final Lot Consolidation Plan - South Campus, Pump Stations in Pocono Twp. Related to SR0611 Pocono and Hamilton Townships Sewerage System Project Land Development Plan, and the Sanofi Pasteur - Rosetree Lot Consolidation Plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.

**ONGOING PLANS:**

- 1) Sanofi Pasteur - 138 KV Substation Final Lot Consolidation Plan - Plan submitted 11/07/2008 for 11/17/2008 Sup'v. Meeting. \$300.00 Plan fee paid. Plan was tabled at the 12/07/2009 Sup'v. meeting. Sup'v. accepted the Time Extension Request until 01/31/2010 at the 11/16/2009 Sup'v. meeting. See motion above for tabling.
- 2) Sanofi Pasteur Final Lot Consolidation Plan - South Campus - \$300.00 fee paid. Submitted on 12/22/08 for the 01/20/09 Sup'v. meeting. Plan was tabled at the 12/07/2009 Sup'v. meeting. Sup'v. accepted the Time Extension Request until 01/31/2010 at the 11/16/2009 Sup'v. meeting. See motion above for tabling.
- 3) RJAD, LLC (Anthony Diaz) As-Built Land Dev. Plan - \$500.00 Fee paid. Plan was submitted on 01/16/2009 for the 01/26/2009 P.C. mtg. The P.C. recommended conditional approval of the plan at their 02/23/2009 meeting. The plan was tabled at the 12/07/2009 Sup'v. meeting. The Sup'v. accepted a 90-day Time Extension letter until 12/21/09. The last Sup'v. meeting is 12/21/2009. A Time Extension letter was received until 3/15/2010. J. Bramley made a motion, seconded by H. Werkheiser, to accept the Time Extension letter until 03/15/2010, and table the plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.
- 4) Pump Stations in Pocono Twp. related to SR0611 Pocono and Hamilton Townships Sewerage System Project Land Dev. Plan - The Pocono Twp. Planning Commission recommended Conditional Approval and approval of 4 RFMs. The plan for Pump Stations 3 & 5 was tabled at the 12/07/09 Sup'v. meeting. A Time Extension letter was received until 01/04/2010 for Pump Stations 3 & 5; last Sup'v. meeting is 01/04/10. (Pump Stations No. 1 & No. 2 were approved on 10/05/2009.) See motion above for tabling.
- 5) Barley Creek Parking Area Drainage Plan - Plan submitted on 09/02/09 for the 09/21/09 Sup'v. mtg. The plan was tabled at the 12/07/2009 Sup'v. meeting. The Sup'v. at their 11/16/09 meeting accepted a Time Extension letter until 02/01/2010. Last Sup'v. meeting is 02/01/2010. Brick Linder, Linder Engineering, Inc. represented the plan. The comments of the Twp. Engineer's letter of 12/17/09 were discussed.

J. Bramley made a motion, seconded by H. Werkheiser, to approve the Barley Creek Parking Area Drainage Plan with conditions:

- A. Stormwater Maintenance Agreement acceptable to the Twp. shall be entered into and recorded.
- B. Stormwater controls to be constructed as proposed, and when accepted by the Twp. Eng. the plans would then be signed and released to the applicant for recording at the Monroe County Recorder's Office, and with this condition the Twp. waives the posting of any financial securities for the installations of improvements.
- C. All Professional Fees paid.  
Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.

- 6) Sanofi Pasteur - Rosetree Lot Consolidation Plan - \$550.00 Plan fee paid. \$2,000.00 Escrow fee paid. Submitted for 11/16/09 Sup'v. meeting. The plan was tabled at the 12/07/2009 Sup'v. meeting. See motion above for tabling.

**TIME EXTENSION LETTERS:**

Natalia Komissarova and Sergey Alekseyev - The Village Store - Extension of Time letter until 03/15/2010. J. Bramley made motion, seconded by H. Werkheiser, to accept the Time Extension letter for the Village Store until 03/15/2010. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.

**UNFINISHED BUSINESS:**

- 1) Conditional Use - Northampton Community College Re Regional Impact Development Approval - J. Cilurso read the Decision of the Pocono Township Supervisors, 12/21/2009. J. Bramley made a motion, seconded by H. Werkheiser, to adopt the Decision of 12/21/09 approving the conditional use application of Northampton Community College for a Regional Impact Development to construct a Monroe County Campus, subject to the conditions therein stated. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried. Since no representative of Northampton Community College was present, a copy of the Decision will be sent to the Applicant by the Solicitor.
- 2) Conditional Use - Hamilton Township Properties, LLC re Sign Plaza - J. Cilurso read the Decision of the Pocono Township Supervisors, 12/21/09. J. Bramley made a motion, seconded by H. Werkheiser, to adopt the Decision of 12/21/09 approving the conditional use application of Hamilton Township Properties, LLC for a Sign Plaza, subject to the conditions therein stated. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried. Scott Kramer, a member of Hamilton Township Properties, LLC, was present and accepted personal delivery of the Decision at that time.

**NEW BUSINESS:**

- 1) Reset hearing date for Road Vacation for Shiro Restaurant from 12/31/2009 to 01/19/10 at 6:30 p.m. H. Werkheiser made a motion, seconded by J. Bramley, to reset the hearing date for Road Vacation for Shiro Restaurant from 12/31/2009 to 01/19/10 at 6:30 p.m. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.
  
- 2) Reschedule Supervisors' meeting for 01/18/10 to 01/19/10 at 7:00 p.m. (Martin Luther King's Birthday)  
H. Werkheiser made a motion, seconded by J. Bramley, to reschedule the regular Supervisors meeting from 01/18/10 to 01/19/10 at 7:00 p.m. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.
  
- 3) Set the time for the Sup'v. Reorganizational Meeting for 01/04/10 with Regular meeting to follow. H. Werkheiser made a motion, seconded by J. Bramley, to set the time for the Reorganizational meeting at 3:00 p.m., for the Sup'v Reorganizational Meeting for 01/04/10 with the regular meeting to follow. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes. Motion carried.
  
- 4) A Special Sup'v. meeting will be held on 12/31/09 at 10:00 a.m. for adoption of the Pocono Township 2010 Budget and such other business as may be brought before the board.

**RESPONSES AND COMMENTS:**

Pat Ross, Fawn Acres, Pocono Township, spoke re the appointment of a CPA firm to do township auditing.

Pat Ross also spoke re Twp. budget workshops.

**ADJOURNMENT:**

J. Bramley made a motion, seconded by H. Werkheiser, to adjourn the meeting at 8:05 p.m. until 12/31/2009 at 10:00 a.m., at the Pocono Township Municipal Building. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and J. Bramley, yes.

Respectfully submitted  
Pamela Finkbeiner  
Recording Secretary