

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE REGULAR MEETING
JANUARY 19th, 2010 7:00 p.m.**

The Regular Meeting of the Pocono Township Supervisors was held on January 19th, 2010 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairwoman, Jane Cilurso, at 7:00 p.m.

ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS: Chairwoman J. Cilurso noted that each visitor has the right to comment at this time or before any action is taken on the matter.

NOTICE OF MEETING TIMES: J. Cilurso welcomed the audience and thanked them for attending. She noted the regularly scheduled Supervisors meetings are held on the 1st and 3rd Monday of each month at 7:00 p.m. unless rescheduled.

ROLL CALL: Jane Cilurso, present; Harold Werkheiser, present; and Frank Hess, present.

Tim McManus, Township Solicitor, Aaron Sisler, Boucher & James, Engineering, Inc., Pamela Finkbeiner, Recording Secretary, Dennis Keesler, Sewage Enforcement Officer, and Stephen Meylach, Zoning Officer, were present.

MINUTES:

F. Hess made a motion to disapprove the 01/04/2010, Reorganizational meeting minutes. The motion failed for lack of a second.

H. Werkheiser made a motion, seconded by J. Cilurso, to approve the minutes of the 01/04/2010 Reorganizational meeting, the 01/04/2010 regular Supervisors' meeting, and the Special meeting of 01/12/2010. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, no. Motion carried.

Frank Hess stated he objected to the reorganization minutes of 1/04/10, because he ran for a full time position to make changes in the Township. He requested the auditors set his salary at \$20.00 per hour. The auditors set the rate of \$17.00 per hour with full benefits. Even though he will not be paid, he will continue to work for the people who voted for him.

Jane Cilurso responded that Frank Hess was appointed as Assistant Secretary/Treasurer as a non-paying position at the 01/04/10 reorganizational meeting because it was not included in the 2010 Budget. A Supervisor is not an employee of the Township. A Supervisor receives \$2,500 per year by law, and every Supervisor should be a full-time Supervisor who serves all Township residents and the community. J. Cilurso noted that both herself, and H. Werkheiser were Township employees before becoming Supervisors.

J. Bramley, Twp. resident and former Supervisor, noted he held the position as Assistant Secretary/Treasurer, for the past two years without pay for that position, and he felt it was unnecessary for an additional full-time paid employee. He received \$2,500.00 a year as Supervisor.

BILLS: H. Werkheiser made a motion, seconded by F. Hess, to approve the semi-monthly bills for payment. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

COMMUNICATIONS: All communications pertained to the plans and were addressed when the plans were presented.

BIDS: None

CONSTRUCTION ENGINEERING REPORT: None

SEO REPORT: D. Keesler, SEO, reported on the activities of the Sewage Enforcement Office. A full copy of his report is on file and available at the Township office.

ZO REPORT: S. Meylach, ZO, reported on the activities of the Zoning Office. A full copy of his report is on file and available at the Township office.

NEW PLANS: None

ONGOING PLANS:

TABLING OF PLANS: H. Werkheiser made a motion, seconded by F. Hess, to table the RJAD, LLC (Anthony Diaz) As-Built Land Dev. Plan, Pump Stations in Pocono Twp. Related to SRO611 Pocono and Hamilton Townships Sewerage System Project Land Development Plan, and the Sanofi Pasteur - Rosetree Lot Consolidation Plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

- 1) Sanofi Pasteur - 138 KV Substation Final Lot Consolidation Plan - Plan submitted 11/07/2008 for 11/17/2008 Sup'v. Meeting. \$300.00 Plan fee paid. Plan was tabled at the 01/04/2010 Sup'v. meeting. Supervisors accepted the Time Extension Request until 01/31/2010 at the 11/16/2009 Sup'v. meeting. A Time Extension letter was received until 02/28/2010. H. Werkheiser made a motion, seconded by F. Hess, to accept the Time Extension letter until 02/28/2010, and table the Sanofi Pasteur - 138 KV Substation Final Lot Consolidation plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 2) Sanofi Pasteur Final Lot Consolidation Plan - South Campus - \$300.00 fee paid. Submitted on 12/22/08 for the 01/20/09 Sup'v. meeting. Plan was tabled at the 01/04/2010 Sup'v. meeting. Supervisors accepted the Time Extension Request until 01/31/2010 at the 11/16/2009 Sup'v. meeting. A Time Extension letter was received until 02/28/2010. H. Werkheiser made a motion, seconded by F. Hess, to accept the Time Extension letter until 02/28/2010, and table the Sanofi Pasteur Final Lot Consolidation Plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

- 3) RJAD, LLC (Anthony Diaz) As-Built Land Dev. Plan - \$500.00 Fee paid. Plan was submitted on 01/16/2009 for the 01/26/2009 P.C. mtg. The P.C. recommended conditional approval of the plan at their 02/23/2009 meeting. The plan was tabled at the 01/04/2010 Sup'v. meeting. The Supervisors accepted a 90-day Time Extension letter until 03/15/2010. The last Sup'v. meeting is 03/15/2010. See motion above for tabling.
- 4) Pump Stations in Pocono Twp. related to SR0611 Pocono and Hamilton Townships Sewerage System Project Land Dev. Plan - The Pocono Twp. Planning Commission recommended Conditional Approval and approval of 4 RFMs. The plan for Pump Stations 3 & 5 was tabled at the 01/04/2010 Sup'v. meeting. The Supervisors accepted a Time Extension letter until 04/05/2010 for Pump Stations 3 & 5; last Sup'v. meeting is 04/05/2010. (Pump Stations No. 1 & No. 2 were approved on 10/05/2009.) See motion above for tabling.
- 5) Sanofi Pasteur - Rosetree Lot Consolidation Plan - \$550.00 Plan fee paid. \$2,000.00 Escrow fee paid. Submitted for 11/16/09 Sup'v. meeting. The plan was tabled at the 01/04/2010 Sup'v. meeting. See motion above for tabling.

NEW BUSINESS:

- 1) Ordinance #143 - Township Road #168 Vacation - a portion of Township Road #168 is located on the property of Shiro's Restaurant in Swiftwater. H. Werkheiser made a motion, seconded by F. Hess, to adopt Ordinance #143 - vacating that portion of Twp. road #168. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 2) Riley and Company, Inc., Proposal to perform an Audit for the year 2009 in the amount of \$13,500.00
H. Werkheiser made a motion, seconded by J. Cilurso, to accept the Proposal from Riley and Company, Inc., to perform an Audit for the year 2009 in the amount of \$13,500.00. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes, and F. Hess, abstained. Motion carried.
- 3) Draw Down on the Letter of Credit #S601010 for Raintree Homes, Inc., - H. Werkheiser made a motion, seconded by F. Hess, to draw down on the Letter of Credit #S601010 for Raintree Homes, Inc., in the amount of \$25,647.16 if the replacement security is not provided to Pocono Township, on 01/25/10. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 4) Hanover Engineering Associates, Inc., letter dated 12/05/2007 regarding the Pocono Haven Site Observation. - H. Werkheiser made a motion, seconded by F. Hess, that Pocono Township is requiring as-built Stormwater Management Plans. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

RESPONSES AND COMMENTS:

Linda Kresge, Township resident, noted several new signs have appeared on Camelback Road. S. Meylach, ZO, will investigate.

Sal Furino, Twp. resident, asked about the progress of the sewer line.

Glen Dowling, and Jackie Calicchio, residents of Nottingham Manor suggested the Township bid for any and all contracts in the future.

ADJOURNMENT:

H. Werkheiser made a motion, seconded by F. Hess, to adjourn the meeting at 7:50 p.m. until 02/01/2010 at 7:00 p.m., at the Pocono Township Municipal Building. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

Respectfully submitted
Pamela Finkbeiner
Recording Secretary