

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE REGULAR MEETING
MARCH 15th, 2010 7:00 P.M.**

The Regular Meeting of the Pocono Township Supervisors was held on March 15th, 2010 at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairwoman, Jane Cilurso, at 7:00 p.m.

ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS: Chairwoman J. Cilurso noted that each visitor has the right to comment at this time or before any action is taken on the matter.

NOTICE OF MEETING TIMES: J. Cilurso welcomed the audience and thanked them for attending. She noted the regularly scheduled Supervisors meetings are held on the 1st and 3rd Monday of each month at 7:00 p.m. unless rescheduled.

ROLL CALL: Jane Cilurso, present; Harold Werkheiser, present; and Frank Hess, present.

Tim McManus, Township Solicitor; Aaron Sisler, Boucher & James, Engineering, Inc.; Pamela Finkbeiner, Recording Secretary; and Stephen Meylach, Zoning Officer, were present.

MINUTES: H. Werkheiser made a motion, seconded by F. Hess, to approve the minutes of the 03/01/2010 regular meeting, and the 03/09/2010 special meeting. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, no. Motion carried.

BILLS: H. Werkheiser made a motion, seconded by F. Hess, to approve the semi-monthly bills for payment. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

COMMUNICATIONS: All communications pertained to the plans and were addressed when the plans were presented.

BIDS: None

CONSTRUCTION ENGINEERING REPORT: None

SEO REPORT: D. Keesler, SEO, was absent.

ZO REPORT: S. Meylach, ZO, reported on the activities of the Zoning Office. He is addressing an ongoing problem of litter along Mill Road in Tannersville. Property owners will be contacted to clean-up their properties. A full copy of his report is on file and available at the Township office.

J. Cilurso thanked S. Meylach on his work in collecting outstanding professional fees due to the township.

NEW PLANS:

1) Revised Shiro's As-Built Plan and Lot Consolidation Plan - Chrissie Himler, Borton-Lawson, Engineering, Inc., represented the plan. The Twp. Engineer noted the conditions of their letter dated, 02/16/2009, have been satisfied.

H. Werkheiser made a motion, seconded by F. Hess, to approve the Revised Shiro's Lot Consolidation Plan with conditions:

A. All professional fees paid.

B. A copy of the recorded deed is to be submitted to the Twp. within 60 days.

Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes.

Motion carried.

H. Werkheiser made a motion, seconded by F. Hess, to approve the Shiro's As-Built Plan with the condition:

1) All professional fees paid.

Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes.

Motion carried.

ONGOING PLANS:

1) Sanofi Pasteur - 138 KV Substation Final Lot Consolidation Plan - Plan submitted 11/07/2008 for the 11/17/08 Sup'v. Meeting. \$330.00 Plan fee paid. Plan was tabled at the 03/01/2010 Sup'v. Meeting. At the 02/16/2010 Sup'v. Meeting, the Sup'v. accepted a Time Extension Request until 03/15/2010. Chrissie Himler, Borton-Lawson, Engineering, Inc., represented the plan. J. Cilurso submitted a letter to the County Tax Assessor stating Lot 6 is not contiguous with the main lot. The County Tax Assessor accepted the letter. One RFM requested.

H. Werkheiser made a motion, seconded by F. Hess, to approve the RFM from:

A) SALDO SEC. 2.305.A - Scale of plan.

Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes.

Motion carried.

H. Werkheiser made a motion, seconded by F. Hess, to approve the Sanofi Pasteur - 138 KV Substation Final Lot Consolidation Plan with condition:

A. Plans to be signed

B. All Professional fees paid.

C. A copy of the recorded deed is to be submitted to the Twp. within 60 days.

Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes.

Motion carried.

2) RJAD, LLC (Anthony Diaz) As-Built Land Dev. Plan - \$500.00 Fee paid. Plan was submitted on 01/16/2009 for the 01/26/2009 P.C. mtg. The P.C. recommended conditional approval of the plan at their 02/23/2009 meeting. The plan was tabled at the 03/01/2010 Sup'v. meeting. The Sup'v. at their 12/21/09 mtg. accepted a Time Extension letter until 03/15/2010. A 90 - day Time Extension letter was received.

F. Hess made a motion, seconded by H. Werkheiser, to accept the 90 - day Time Extension letter and table the RJAD, LLC (Anthony Diaz) As-Built Land Dev. Plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

ONGOING PLANS CONT:

- 3) Pump Stations in Pocono Twp. related to SR0611 Pocono and Hamilton Townships Sewerage System Project Land Dev. Plan - The Pocono Twp. Planning Commission recommended Conditional Approval and approval of 4 RFMs. The plan for Pump Stations 3 & 5 was tabled at the 03/01/2010 Sup'v. Meeting. The Supervisors accepted a Time Extension letter until 04/05/2010 for Pump Stations 3 & 5; last Sup'v. Meeting is 04/05/2010. (Pump Stations No. 1 & No. 2 were approved on 10/05/2009.) A Time Extension letter until 07/19/10 was received. F. Hess made a motion, seconded by H. Werkheiser, to accept the Time Extension letter until 07/19/10, and table the Pump Stations in Pocono Twp. (Pump Stations 3 & 5). Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 4) Sanofi Pasteur - Rosetree Lot Consolidation Plan - \$550.00 Plan fee paid. \$2,000.00 Escrow fee paid. Submitted for 11/16/09 Sup'v. Meeting. The plan was tabled at the 03/01/2010 Sup'v. Meeting. A Time Extension Letter was accepted at the 02/01/10 Sup'v. Meeting until 03/31/10. Chrissie Himler, Borton-Lawson Engineering, Inc., represented the plan. Two RFMs requested. H. Werkheiser made a motion, seconded by F. Hess, to approve the RFMs for:
A. SALDO Sec. 3.603.D.3 - Monuments required
B. SALDO Sec. 2.305.D.15 - Wetland to be shown on plan.
Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- H. Werkheiser made a motion, seconded by F. Hess, to approve the Sanofi Pasteur - Rosetree Lot Consolidation Plan with conditions:
A. A copy of the recorded deed is to be submitted to the Twp. within 60 days.
B. All Professional fees paid.
Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 5) Lot Consolidation Plan for Lands of C. Castle, LLC - \$300.00 plan fee paid. Plan submitted for 02/01/2010 Sup'v. mtg. The plan was accepted and tabled at the 03/01/2010 Sup'v. Mtg. A letter from T. McManus, Twp. Solicitor dated 02/16/2010 noted a previous consolidation recorded in 1988 and that the lots to be consolidated are not adjacent lots. F. Hess asked if the former property owners could be contacted. The Board asked the Twp. Solicitor contact the property owners' solicitor requesting he contact the former owners to sign off the plan. H. Werkheiser made a motion, seconded by F. Hess, to table the Lot Consolidation Plan for Lands of C. Castle, LLC. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 6) Sanofi Pasteur Overall Property Consolidations Plan - Plan submitted for 02/16/2010 Sup'v. Mtg. \$300.00 plan fee paid, \$1,500.00 Escrow submitted. The plan was previously approved in 2006. The plan was accepted and tabled at the 03/01/2010 Sup'v. Meeting.

ONGOING PLANS - SANOFI PASTEUR OVERALL CONT:

H. Werkheiser made a motion, seconded by F. Hess, to table the Sanofi Pasteur Overall Property Consolidation Plan. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

- 7) Natali Komissarova and Sergey Alekseyev Amended Final Land Dev. Plan (Village Store) - Time Extension letter until 07/15/10. H. Werkheiser made a motion, seconded by F. Hess, to accept the Time Extension letter until 07/15/10. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

UNFINISHED BUSINESS:

- 1) Upcoming Pocono Township Zoning Hearing Board Hearing to be held at the Pocono Township Municipal Building, Tannersville, Pa:

A) Charles Green Application for a Rear-Yard Variance. Rescheduled for 03/25/10 at 6:00 p.m. at the Pocono Twp. Municipal Building, Tannersville, Pa.

NEW BUSINESS:

- 1) Notice to Proceed - Portion of Contract No. 4 - Hamilton - Pocono Township Sewage Project. Two open easements remain. H. Werkheiser made a motion, seconded by F. Hess, to authorize RKR Hess Engineering, to issue a limited Notice to Proceed to Pioneer Construction, Inc. with conditions:
A. Construction to be limited to Learn Road up to the Corvi property.
B. Original Certificate of Insurance received by the Township.
Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 2) Rescheduling of 04/05/2010 Sup'v. meeting to 04/06/2010 at 7:00 p.m. F. Hess made a motion, seconded by H. Werkheiser, to reschedule the 04/05/10 Sup'v. meeting to 04/06/2010 at 7:00 p.m. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

COMMENTS:

Brian Keirnan ,Rt.715, Henryville, commented on the upcoming sewage construction.

Margie Keirnan, Rt. 715, Henryville, requested the Twp. post their vision statement on the website.

ADJOURNMENT: H. Werkheiser a motion, seconded by F. Hess, to adjourn the meeting at 7:45 p.m., until 04/06/2010 at 7:00 p.m., at the Pocono Township Municipal Building. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

Respectfully submitted:
Pamela J. Finkbeiner
Recording Secretary