

**POCONO TOWNSHIP SUPERVISORS
SPECIAL MEETING
DECEMBER 30th, 2011 10:00 a.m.**

ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS: Chairwoman J. Cilurso noted that each visitor has the right to comment at this time or before any action is taken on the matter.

NOTICE OF MEETING TIMES: J. Cilurso welcomed the audience and thanked them for attending. She noted the regularly scheduled Supervisors meetings are held on the 1st and 3rd Monday of each month at 7:00 p.m. unless rescheduled.

J. Cilurso wished everyone a Happy New Year.

COMMENTS: Judy Coover, Henryville questioned the budget.

ROLL CALL VOTE: Jane Cilurso, present, Harold Werkheiser, present, and Frank Hess, present.
Tim McManus, Township Solicitor and Pamela Finkbeiner, Recording Secretary were present.

END-OF-YEAR INVOICES:

H. Werkheiser made a motion, seconded by F. Hess, to approve the end-of-year invoices for 2011. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.

BUSINESS OF THE MEETING:

- 1) Resolution #603 - to approve the 2012 Pocono Township Budget as presented.

Judy Coover, re the hiring of new employees before the new board is in place. J. Cilurso noted that Carmen Milillo works for the Township part-time for special projects. F. Hess noted C. Milillo works as an assistant to J. Cilurso and the job may not be needed next year. C. Milillo noted she has been working part-time for the township for several years. J. Coover questioned Assistant Police Chief's salary. J. Cilurso noted the budget inadvertently did not reflect the Assistant Police Chief salary. Open discussion followed on job descriptions and salaries, SEO and Zoning Officers positions, lack of funding for roads, and adoption and amending the present budget. T. McManus, Twp. Solicitor, noted the Board must adopt the budget by 12/31/11. The then adopted budget maybe be amended if necessary by 2/15/2012.

J. Cilurso made a motion, seconded by H. Werkheiser, to adopt Resolution #603 - 2012 Pocono Township Budget as presented. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, no. Motion carried.

BUSINESS OF MEETING CONT:

- 2) Resolution #604 - H. Werkheiser made a motion, seconded by F. Hess, to approve the levying the tax of 13.2 mills or the sum of .1320 on each \$100.00 of assessed valuation for the General Purposes and of .7500 mills or the sum of .007500 on each \$100.00 of assessed valuation for Park Purposes and 1.25 mills or the sum of .01250 on each \$100.00 of assessed valuation for the Fire Emergency Services and .5 mills or the sum of .0050 mills on each \$100.00 of assessed valuation for the Ambulance emergency Services, and .5 mills or the sum of .0050 mills on each \$100.00 of assessed valuation for the Road Equipment Fund, and 1.4 mills or the sum of 0.0140 mills on each \$100.00 of assessed valuation for the Debt Fund for the year 2012. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 3) Resolution #605 - to transfer money as necessary regarding specific funds in the 2011 Pocono Township Budget. F. Hess made a motion, seconded by H. Werkheiser, to approve Resolution #605 - to transfer money as necessary regarding specific funds in the 2011 Pocono Township Budget, including the Capital Reserve Fund and Liquid Fuels Account. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 4) Resolution #606 - H. Werkheiser made a motion, seconded by F. Hess, to adopt Resolution #606 - authorizing the Supervisors to make supplemental appropriations for any purpose from any funds on hand or estimated to have been received with the fiscal year 2011 and not to otherwise appropriated including the proceeds of any borrowing authorized by laws. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 5) Scheduling of time of the Supervisor's Re-organization meeting - F. Hess made a motion, seconded by H. Werkheiser, to schedule the time of the Supervisor's Re-organization meeting, to be followed by the Supervisors' Regular meeting, for 7:00 p.m. on 01/03/2012, at the Pocono Township Municipal Building. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.
- 6) Auditor's meeting will be held on 01/04/2012 at 1:00 p.m. at the Pocono Township Municipal Building.
- 7) Motion to reaffirm Carmen Milillo's classification as a regular part-time worker, as per the Teamster's #773 Contract. No action taken.

COMMENTS: J. Coover requested a copy of the agenda for 01/03/2012.

ADJOURNMENT: J. Cilurso made a motion, seconded by F. Hess, to adjourn the meeting at 11:20 a.m., until the Supervisor's Reorganization/Regular Meeting at 7:00 p.m. on 01/03/2012 at the Pocono Township Municipal Building. Roll call vote: J. Cilurso, yes; H. Werkheiser, yes; and F. Hess, yes. Motion carried.