

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE REGULAR MEETING
October 20th, 2008 7:00 p.m.**

The Regular Meeting of the Pocono Township Supervisors was held on October 20th, 2008, at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairwoman, Jane Cilurso, at 7:00 p.m. followed by the Pledge of Allegiance.

ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS: Chairwoman J. Cilurso noted that each visitor has the right to comment at this time or before any action is taken on the matter.

ROLL CALL: Jane Cilurso, present; Harold Werkheiser, present; and John Bramley, present.
Timothy McManus, Solicitor; David Horton and Ross Boucher, Boucher & James Engineering, Inc.; Pamela Finkbeiner, Recording Secretary; and Steve Meylach, Pocono Township Zoning Enforcement Officer, were present.

MINUTES: J. Bramley made a motion, seconded by H. Werkheiser, to approve the minutes of the Supervisor's 10/06/2008 Regular meeting and minutes of the Special Meetings of 10/07/2008 and 10/14/2008. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

BILLS: The semi-monthly bills were presented. H. Werkheiser made a motion, seconded by J. Bramley, to approve the semi-monthly bills for payment. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

COMMUNICATIONS: All communications pertained to the plans and were addressed when the plans were presented.

BIDS:

- 1) Awarding of Bid for sale of an 1985 JD-610-B Loader/Backhoe. Bids were opened and read aloud at the 10/06/08 Supervisor's meeting. H. Werkheiser made a motion, seconded by J. Bramley, to award the bid to Jonathan Aide for the amount of \$8,900.00. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

No bids were received for the 1968 Austin-Weston Grader. The Grader will be rebid.

- 2) Awarding of Bid for a Subcontractor to Plow the Township Roads. Bids were opened and read aloud at the 10/06/2008 Supervisor's meeting. One bid was received from Locust Ridge Quarry - 50 hrs. +/- at \$275.00 per hour. H. Werkheiser made a motion, seconded by J. Bramley, to reject the bid from Locust Ridge for the plowing of Twp's roads. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

SEO REPORT: NONE

ZO REPORT: S. Meylach, Township Zoning Officer, reported 13 permits were issued, several meetings attended, clean up of junk vehicles, and ongoing violations addressed. A full copy of his report is on file at the township.

NEW PLANS:

Shiro Restaurant Land Dev. As-Built Plan - Chrissie Himler, Borton Lawson, Engineering, Inc. represented the plan. The plan received conditional approval at the 09/02/2008 Sup'v. meeting. An As-Built Plan with survey had been submitted to the township engineer on 10/17/2008. Township Engineer, Dave Horton read the comments of the 08/29/2008 letter, still outstanding. C. Himler noted the paving and landscaping would be completed on 10/21/2008. A check for Fee in Lieu fees was presented to the board. The Applicant will obtain a letter from the Township's SEO stating the system is adequate, and applications will be submitted to the ZO for all non-conformities. The owner, Vincent Trapasso, requested a temporary Certificate of Occupancy be issued. He plans to open the restaurant Friday, October 24th, 2008. S. Meylach informed the board a temporary C/O could not be issued until BIU issued a C/O. The Plan will not be signed until all conditions have been met. No action on the Plan was required or taken.

ONGOING PLANS:

1) The Reserve at Cherry Lane Final Plan - Stroud Twp. has approved their portion of the plan. The Pocono Township Planning Commission recommended Conditional Approval of the plan. The Supervisors accepted a Waiver letter extending the requirement until 11/30/2008. The plan was tabled at the 10/06/08 Sup'v. meeting. J. Bramley made a motion, seconded by H. Werkheiser, to table the plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

2) Garvey Agency, Inc. Lot Consolidation Plan - (Lots 807 & 808 Alpine Lake) Plan submitted for 02/04/2008 Sup'v. mtg. \$300.00 Plan fee paid. Plan was tabled at the 10/06/2008 Sup'v. meeting. The 90-day time requirement expires 10/20/08. A letter requesting the plan be withdrawn was received from the applicant, Steve Garvey, and these minutes confirm that the Plan was withdrawn.

3) Steve Basick Lot Combination Plan-Plan submitted for the 09/15/2008 Sup'v. mtg. \$300.00 fee paid. The Plan was tabled at the 10/06/2008 Sup'v meeting. J. Bramley made a motion, seconded by H. Werkheiser, to table the Steve Basick Lot Combination Plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

4) Pocono Creek Plaza Land Dev. Plan - The P.C. recommended 5 RFM and Conditional Approval of the Plan. The Pocono Township Supervisors approved 5 RFM's at the 10/06/2008 Sup'v meeting. Comments from the 10/06/2008, Sup'v.'s meeting have been addressed. The lot closure survey was completed, and is under review by the Twp. Engineer.

J. Bramley made a motion, seconded by H. Werkheiser, to approve the Pocono Creek Plaza Land Dev. Plan with the following conditions:

1. Lot closure survey to be approved by Twp. Engineer.
2. ADA requirements of plan to be submitted to BIU for approval.
3. All professional fees to be paid.

Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes.

Motion carried.

UNFINISHED BUSINESS:

1) Traffic Signal Plan at intersection of SR314W and Rt. 611 and SR314E (By the Amber Club in Swiftwater) H. Werkheiser made a motion, seconded by J. Bramley, to table the Traffic Signal Plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

2) Pocono Township Fall Clean-up - a full report is forthcoming.

3) Hearing is scheduled for 11/03/08 at 6:00 p.m. at the Pocono Twp. Municipal Building for consideration of a proposed Ordinance #136 entitled Pocono Twp. Act 167 Stormwater Management Ordinance to implement the Brodhead/McMichael Watershed Act 167 Stormwater Management Plan adopted by Monroe County, Pa., pursuant to the PA Stormwater Mgmt. Act (Act 167) as amended.

4) Trick or Treat Night has been set for 10/31/2008 from 6:00 p.m. to 8:00 p.m.

NEW BUSINESS:

1) Gypsy Moth Program - The Board of Supervisors have decided work with a private sprayer, instead of the state program. The Company, Bruce's Flying Service, sprayed within the township last year. The township will advertise through the local paper, website and notification of property associations to inform the community about the spray service.

2) Consulting Contract: H. Werkheiser made a motion, seconded by J. Bramley to contract as-needed with Manfredi Consulting. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

RESPONSES AND COMMENTS:

J. Cilurso introduced Ross Boucher, Boucher & James Engineering, Inc. Ross Boucher will replace Dave Horton as Township Lead Engineer. J. Cilurso thanked Dave Horton for his excellent service to Pocono Township. He will be greatly missed.

J. Cilurso introduced Lance Welliver, the new executive park director for HJPOSC.

ADJOURNMENT: H. Werkheiser made a motion, seconded by J. Bramley, to adjourn the meeting at 8:00 p.m. until 11/03/2008 at 7:00 p.m. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

Respectfully submitted:

Pamela Finkbeiner, Recording Secretary

