

**POCONO TOWNSHIP SUPERVISORS
MINUTES OF THE REGULAR MEETING
NOVEMBER 17rd, 2008 7:00 p.m.**

The Regular Meeting of the Pocono Township Supervisors was held on November 17rd, 2008, at the Pocono Township Municipal Building, Tannersville, Pa., and was opened by Chairwoman, Jane Cilurso, at 7:00 p.m. followed by the Pledge of Allegiance.

ACKNOWLEDGEMENT OF COMMENTS RE RESIDENTS: Chairwoman J. Cilurso noted that each visitor has the right to comment at this time or before any action is taken on the matter.

ROLL CALL: Jane Cilurso, present; Harold Werkheiser, present; and John Bramley, present.

Timothy McManus, Solicitor; Ross Boucher, Boucher & James Engineering, Inc.; Pamela Finkbeiner, Recording Secretary; Dennis Keesler, Pocono Township Sewage Enforcement Officer, and Steve Meylach, Pocono Township Zoning Enforcement Officer, were present.

MINUTES: J. Bramley made a motion, seconded by H. Werkheiser, to approve the minutes of the Supervisor's 11/03/2008 Regular Meeting and the minutes of the 11/03/2008 Minutes of the Act#136 Hearing. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

Bills: The semi-monthly bills were presented. H. Werkheiser made a motion, seconded by J. Bramley, to approve the semi-monthly bills for payment. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

COMMUNICATIONS: All communications pertained to the plans and were addressed when the plans were presented.

BIDS: Advertisement was made for Bids for sale of any "As Is" 1968 Austin-Weston Grader for opening and reading aloud at the 11/17/08 Supervisor's meeting.

"As Is" 1968 Weston Grader

Michael DeVino	\$100.00 Money Order	\$1,677.00
Penn Hazel Equipment	\$350.00 Certified Check	\$3,297.00

J. Bramley made a motion, seconded by H. Werkheiser, to award the bid to Penn Hazel Equipment for \$3,297.00. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

SEO REPORT: Dennis Keesler, SEO reported 7 permits were issued and he attended school for recertification. A full copy of his report is available at the township.

ZO REPORT: Steve Meylach, Township Zoning officer reported 24 permits were issued. Sign renewal notices have been sent out, various meetings and inspections were conducted throughout the township. A full copy of his report is available at the township.

NEW PLANS:

- 1) Sanofi Pasteur - 138 KV Substation Final Lot Consolidation Plan - Plan submitted 11/07/2008 for 11/17/2008 Sup'v. Meeting. \$300.00 fee paid. Chrissie Himler, Borton Lawson Engineering, Inc. represented the plan. H. Werkheiser made a motion, seconded by J. Bramley, to accept the 138 KV Substation Final Lot Consolidation Plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

- 2) Miller/Clubhouse Road Final Minor Subdivision Plan and RFMs. The Pocono Twp. Planning Commission conditionally approved this plan for Final at their 11/10/08 meeting. The 90 - day time requirement expires on 11/17/09. A time extension letter until 01/19/09 was received. Amy L. Magers, and Jason McConnell, All Country and Associates, represented the plan. The subdivision will create a flag lot. Approval from the Board of Supervisors is needed.
J. Bramley made a motion, seconded by H. Werkheiser, to approve the flag lot. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley, yes. Motion carried.
3 RFM's are requested.
SALDO SEC. 3.208.H - Minimum Street Right - of - way width. J. Bramley made a motion, seconded by H. Werkheiser, to approve the RFM. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley, yes. Motion carried.
SALDO SEC. 3.604.B.4.D - Where curbs not provided, shoulders should be provided. H. Werkheiser made a motion, seconded by J. Bramley, to approve the RFM. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley, yes. Motion Carried.
SALDO SEC. 3.606 - Requiring any driveway entrance to provide drainage. J. Bramley made a motion, seconded by H. Werkheiser, to approve the RFM. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

J. Bramley made a motion, seconded by H. Werkheiser, to approve the Miller/Clubhouse Road Final Minor Subdivision Plan and Planning Modules with the following conditions:
 - 1) All professional fees and Fee in Lieu paid.
 - 2) All comments from Township Engineer's letter of 11/10/08 to be addressed.Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

- 3) Papile Revised Final Minor Subdivision Plan - Plan submitted 11/07/2008 for 11/17/2008 Sup'v. Meeting. 1 RFM. Robert Papile, Jr. represented the plan and requested a Request for Modification from SALDO SEC. 3.604.B.4.C - Surface areas to be paved. The road will remain private. 50' from the entrance will be paved, the remaining road will be graveled.
J. Bramley made a motion, seconded by H. Werkheiser, to accept the revised plan and approve the RFM for; Saldo Sec. 3.604.B.4.C - Surface area. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

NEW PLANS CONT.

Litus Minor Subdivision - Jody Litus owner, and Michael Gazza, LTS Builders represented the plan. The plan was conditionally approved at the Sup'v. meeting on 11/05/07. The plan cannot be recorded without a letter of credit for the Stormwater Management Agreement and all outstanding requirements are met. Financial difficulties prohibit the owner from obtaining the letter of credit. Discussion followed on various ways to proceed. No Action was taken.

ONGOING PLANS:

- 1) The Reserve at Cherry Lane Final Plan - Stroud Twp. has approved their portion of the plan. The Pocono Township Planning Commission recommended Conditional Approval of the plan. The Supervisors accepted a Waiver letter extending the requirement until 11/30/2008. The plan was tabled at the 11/03/08 Sup'v. meeting. A Time Extension waiver letter was received for 90 - day, or until 1/31/09. J. Bramley made a motion, seconded by H. Werkheiser, to accept the 90 - day time extension and to table the plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.
- 2) Steve Basick Lot Combination Plan-Plan submitted for the 09/15/2008 Sup'v. mtg. \$300.00 fee paid. The Plan was tabled at the 11/03/2008 Sup'v meeting. J. Bramley made a motion, seconded by H. Werkheiser, to table the Steve Basick Lot Combination Plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

WAIVERS:

The Pocono Township Planning Commission recommended the following waivers:

- 1) The Village at Iroquois Ridge REVISED Plan - 90 days from 12/01/2008.
- 2) George Sebring Estates Revised Plan - A time extension letter until 02/09/09 was received.
- 3) The Lands of the Spirit of Swiftwater, Inc. (Office) - A time extension letter from 11/20/08 to 02/08/09 was received.

J. Bramley made a motion, seconded by H. Werkheiser, to accept the above Time Extensions. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

UNFINISHED BUSINESS:

- 1) Traffic Signal Plan at intersection of SR314W and Rt. 611 and SR314E (By the Amber Club in Swiftwater) H. Werkheiser made a motion, seconded by J. Bramley, to table the Traffic Signal Plan. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

NEW BUSINESS:

- 1) Nottingham Manor Residents: Homeowners within Nottingham Manor requested the board to accept the roads in Nottingham Manor for dedication to the township. Several residents spoke of safety issues, and the high rate of taxes paid by the residents. The developer will plow the roads this winter. Financial constrains prohibit the township from accepting any roads for dedication at this time.

NEW BUSINESS CONT:

- 2) 2009 Minimum Municipal Obligation (MMO) for the Pocono Township Police Pension Plan - in the amount of \$115,716. 22 - and for the Pocono Twp. Non-Uniform Plan - in the amount of \$45,955.07. J. Bramley made a motion, seconded by H. Werkheiser, to approve the 2009 MMO. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.
- 3) Appointment of a Right-to-Know Officer for the Open Records process, under the Right-To-Know Law Act 3 of 2008. H. Werkheiser made a motion, seconded by J. Bramley, to appoint J. Cilurso as the Right-to-Know Officer. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.
- 4) The next regularly scheduled Supervisor's meeting falls on a holiday. J. Bramley made a motion, seconded by H. Werkheiser, to reschedule the next regular Sup'v. meeting to 12/02/2008 at 7:00 p.m. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

COMMENTS: Dean Hartshorn, township resident, commented on the dedication of roads.

The Pocono Township Supervisors extend a Happy Thanksgivings to Everyone!

ADJOURNMENT:

H. Werkheiser made a motion, seconded by J. Bramley, to adjourn the meeting at 8:55 p.m. until Tuesday, 12/02/08, 7:00 p.m. at the Pocono Township Municipal Building. Roll Call Vote: J. Cilurso; yes, H. Werkheiser; yes, J. Bramley; yes. Motion carried.

Respectfully submitted
Pamela Finkbeiner
Recording Secretary